



# HOUSING AUTHORITY

*of the City of Beaumont, Texas*

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**Date Posted: June 29, 2009**

## **Introduction**

The Beaumont Housing Authority is seeking a short-term contract programmer. This job description is for a programmer who will be responsible for developing a software solution to assist staff in automating client intake documents.

## **Responsibilities**

As a contract programmer, you will:

- Work with BHA staff (e.g. MIS, Admissions, Section 8, and Administration Staff) to plan and implement a software program.
- Create and test program code.
- Provide assistance to BHA Staff for a limited time after the project has completed.

## **Requirements:**

The programmer must have 2+ years experience with:

- Windows XP, Microsoft Word, Microsoft Excel
- Adobe Acrobat Pro 9
- Visual Basic or comparable programming software

## **Job Duration:**

- Desired start date is July 1, 2009
  - Project is expected not to exceed 30 days
- \*Dates and expectations are negotiable

## **Contact Information:**

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